

GUIDELINE FOR SENIOR BAND SECTION LEADERS

Greater Victoria Concert Band

Section Instrumentation

The sections of the Senior Band are as follows:

Flute – all flutes, piccolo, oboe, English horn

Clarinet – all clarinets from Eb to bass, bassoon

Saxophone – all saxophones from soprano to bass

Trumpet – all trumpets, cornets, flugelhorns, etc.

Horn – French horns

Trombone – all trombones, baritone horns, euphoniums

Tuba – all tubas, string bass

Percussion – all percussion

Section Leader Appointment

A willing representative from each section is selected by a simple majority vote of the section members annually. This vote, held by secret ballot, should take place 4 weeks after the first rehearsal of the season and include only members in good standing.

Nominations for section leader should be made first, by secret ballot. Then the actual vote for section leader should take place, assuming more than one candidate is willing to let their name stand. Otherwise, the single name nominated would then become section leader by default.

The section leader is often, but not necessarily, the first chair player in the section.

The section members should choose a person who regularly attends rehearsals, and is a member in good standing. If possible, the section leader should have been a member in good standing for the previous three (3) consecutive years.

The section leader should hold that position no longer than 3 consecutive years, unless there is no other suitable candidate for that position.

Section Leader Roles & Responsibilities

The section leader will maintain order in the section.

The section leader will decide on the part distribution and individual seating assignments within the section, in consultation with conductor as appropriate, with the goal of achieving suitable section blend and sound. Satisfaction of section members and retention over the long term of players should also be a goal of the section leader when deciding on part distribution.

The section leader will keep track of section members' attendance in order to determine if a section member should or should not participate in concerts. The decision to disallow a section member from playing a concert should be given to

GUIDELINE FOR SENIOR BAND SECTION LEADERS
Greater Victoria Concert Band

the member at the earliest possible time. Typically, attendance at the dress rehearsal should be required in order to play in a concert.

As defined in section 3(4) of the Bylaws, the section leader may be asked to consult with the conductor regarding the acceptance of new members to the section.

i

Dispute Resolution

If there is a disagreement or dispute between section members, the section leader will attempt to resolve the matter.

If the section **leader** encounters an issue he/she cannot resolve, the section leader should bring the problem to the attention of the Vice President of the Executive. The Vice President will present the issue to the Executive for discussion and resolution. The decision made at that time should be deemed final.

Should a section **member** have an issue, musical or otherwise, the member should first approach the section leader. Should the decision made by the section leader still not satisfy the member, the issue can then be presented to the Vice President of the Executive, via written submission. A meeting will be arranged between section leader, section member[s] and Vice President. The meeting should occur in a timely manner so as to lessen the disruption to the section and band as a whole. The Vice President will present the issue to the Executive for discussion and resolution. The decision made at that time should be deemed final. A section member may only bring the issue forward one time per season.